

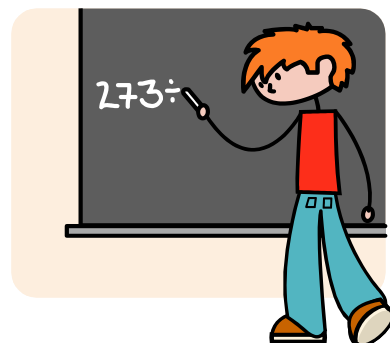
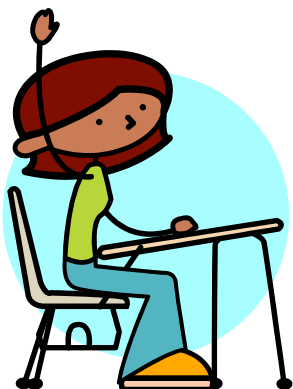


# Collis Primary School



## Passport to Year 3

### General information for parents



## WELCOME!

Welcome to Year 3!

The purpose of this leaflet is to provide you with useful information before your child joins us in September.

One of the joys of Year 3 is helping your child make the transition from Key Stage 1 to Key Stage 2. They learn to be ever more independent and receive an ever increasing workload. With maturity comes an increase in responsibility; Year 3 children having their first opportunity to be represented on The School Council.

Year 3 enjoy the support of a full-time Teaching Assistant who, in conjunction with the Class Teachers, run intervention programmes to give extra support in all areas of their learning.

The Year 3 page of the Collis website [www.collis.richmond.sch.uk](http://www.collis.richmond.sch.uk) is useful to look at as it outlines the Year ahead for your child and is updated termly. Our Year Group notice board is situated just inside the base door and displays Year specific information.

## TRANSITION FOR YOUR CHILD

We are very aware that for some children, the move to Key Stage 2 may seem daunting. During the summer term in Year 2, your child will be spending time with Year 3 children where they will be encouraged through a buddy system to get to know the layout of their new surroundings, the staff who work there as well as asking any questions. As soon as teachers are designated, your child will spend time with their new Class Teacher.

## ORGANISATION

School day begins at 8.50. Doors open at 8.45.

Break: (healthy snack - no nuts) 10.40-11.00

Lunch: 12.10 - 1.15

End of day: 3.20

Punctuality at the beginning and end of the day is essential to your child. We would also like to see the children coming in to the Year base area independently, with parents leaving them at the door. Our Teaching Assistant is always at the door to take any messages.

## REGISTER

The class register is taken twice daily. Any absence or lateness is noted on the register and must be accounted for. Either phone the school office to explain your child's absence (on the first day of absence), or send an explanatory letter to the Class Teacher on the day of your child's return to school. If, for any reason your child is well enough to be in school but unable to take part in a PE lesson, please send a written explanation on that day.

## EQUIPMENT/ SNACKS/WATER

All equipment and possessions should be brought into school in a bag of a **sensible size**.

**Overlarge bags are cumbersome in our compact cloakrooms and should be avoided.**

A named art shirt is also required from the outset. Some children like to bring in a small pencil case containing their own 'special' pens/pencils. This is optional as we provide everything they will need. Children can bring in 'healthy' snacks for mid-morning if desired. Please note that Collis is a nut free school. Water is essential to ensure hydration and we would like your child to bring in a named water bottle daily.

## **ADMINISTRATION OF MEDICINES IN SCHOOL**

We have recently changed our policy and are now able to administer prescribed medication to children who are well enough to attend school. The procedure is as follows:

- Parents must deliver the medication to our Medical Room in the Yr 1 base area
- Medicine must be in a sealed container, named with the stated dose required
- Parents must complete a consent form in school
- Medicine should be collected at the end of the day from the Medical Room
- Medicine will be administered by Mrs Megan Cooper and Miss Sharon Fellowes
- The children should never handle the medicine themselves.

## **UNIFORM**

Please ensure that all items of clothing are clearly labelled and that coats have hanging tags so that they remain on pegs. We are proud of our designated Collis uniform and expect our children to wear it with pride too. Full details of our uniform can either be gained from the office or via our website

Children will receive notification from their class teachers about the times and days of PE lessons in September. Please make sure that your child has the necessary kit on the appropriate days. PE kit should be clearly labelled and brought into school in a named drawstring bag. PE bags are available through the school office.

Outdoor kit consists of trainers, tracksuit top and bottoms and a T-shirt. On warm days shorts and T-shirts are sufficient. Please include a plastic bag for storing dirty trainers. Indoor PE kit is plimsolls, blue shorts and a red T-shirt. Incomplete kits will result in your child missing their lesson. Swimming at Teddington Pool will be in the Spring term and will take the place of outdoor games.

## **CURRICULUM**

A summary of the term's work can be seen on the Collis website. If you have books or artefacts that would support the topic they would be most welcome. Please note, that we begin basic French with the children this year.

## **HOMEWORK**

Homework will be set on a Friday and should be completed in your child's homework book to be handed in by the following Tuesday. Maths homework will be given on alternate Fridays.

If there is spelling homework, it will be given out on a Wednesday in a separate book and due in the following Wednesday.

Multiplication tables will be tested throughout the year.

All homework is expected to be completed and handed in on time.

## **READING**

Your child will be taking part in regular guided reading sessions. In addition he/she will have a home reading book and reading diary. This is to share with you and for you or your child to comment in the reading diary. We encourage children to make sensible choices, often from the Junior library. Books are catalogued on the computer and you may be asked to replace any books not returned. Their library card needs to be kept in a safe place to access during the school day

## **SUBJECT ORGANISATION**

In Year 3 the children continue to follow the National Curriculum for all subjects which are often linked to each other to create a more cross- curricular approach to learning.

The children are put into four ability groups for number work in Numeracy. This has proved to be of benefit to all children and enables them to achieve their best in Maths. Class numeracy is on a Friday and covers all other areas of maths: shape and space, measure and data handling. All other subject areas are differentiated accordingly within the class setting.

Some children attend ALS (Additional Literacy Support) where the focus is on phonic work, spelling and general writing skills. Groupings are continuously monitored and changes are made when appropriate.

Another first in Year 3 is that the children begin swimming lessons at Teddington Pool.

## **CLUBS**

Children have access to a range of clubs in the Juniors. Full details of which are sent out during the outset of the academic year and others during the year as they begin.

## **BEHAVIOUR**

We have high expectations of behaviour, both in and out of the classroom. The children have formulated codes of conduct which form part of our class rules. If we have any cause for concern, we will notify you at an early stage and would ask that you do likewise. Where children get into disputes with peers, we will encourage them to discuss what has happened and where possible reach a satisfactory resolution. If your child is worried about anything connected with school please encourage him/her to tell us so we can endeavour to sort the situation out.

## **HOME SCHOOL AGREEMENT**

The Home School Agreement outlines our ethos and encourages a positive working relationship. Children new to the school are encouraged to sign the document having first discussed it with their parents.

## **COMMUNICATION**

We value your continued support and are always happy to discuss any concerns or questions you may have. Please note that pre-arranged after school discussions are preferable as mornings are very busy where our aim is to settle the children as soon as possible. Parental consultations are held in the Autumn and Spring Terms.

Parent helper volunteer forms will be given out in September.

We look forward to a busy, happy and successful year!

The Year 3 Team